

Acrobat Professional 7

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Kinds of Adobe Acrobat

- Acrobat Reader 7
- Acrobat Professional 7

Acrobat as Printer

- Set Page Preference in Acrobat Printer
- View Results after Printed

How to Make PDF Files

- Adobe PDF Shortcut
- Print Files by Adobe Printer
- Create PDF...
- Setting Security for Viewing Files

Open PDF Files

- Open
- Organizers
 - History
 - Favorite (Collection)

View Files

- Open
- Organizers
 - History
 - Favorite (Collection)

Toolbars

- Basic Toolbars
 - Hand Tool
 - Select Tool
 - Snapshot Tool

Toolbars

- Zoom
 - Actual Size
 - Fit Page
 - Fit Width
 - Zoom In/Out
 - Dynamic Zoom
 - Loupe

Toolbars

- Status Bar
 - Single Page
 - Continuous
 - Continuous – Facing
 - Facing
 - Full Screen
 - Hide Toolbars
 - Pages

Toolbars

- Find
- Search

Printing Pages

- Odd pages
- Even pages
- Reverse pages
- Current Views/ Current Pages
- Document/ Document & Comments/
Document & Markup

Toolbars

- Touchup Text Tools
 - Touchup Text Tools
 - Touchup Object Tools

Toolbars

- Commenting
 - Note Tool
 - Text Edit
 - Stamp Tool
 - Use Name in Stamp
 - Highlighter – Add Highlighter Tab
 - Attach File
 - Coloring Highlighting, Underlining

Toolbars

- Navigation Tabs - Commenting
 - Expand/Collapse All
 - Reply
 - Delete
 - Accept/Reject/Cancel
 - Show/Hide Comment List
 - Print Comments

Left Tabs - Pages

- Rotate Pages
- Number Pages
- Extract Pages
- Set Page Transitions (Slide Shows Only)

Left Tabs - Bookmarks

- Add bookmarks
- Subtitling bookmarks
- Coloring bookmarks

Interactive Fields

- Button
- Checkbox
- Combo box
- List box
- Radio Button
- Text Field

Security

- Open Security
- Edit Security

Miscellaneous

- Add Headnotes/Footnotes